

# HUNTINGTON TOWNSHIP SUPERVISORS

BOX 247, YORK SPRINGS, PA 17372,

717-528-4027

huntington@pa.net

Huntington Township Municipal Building  
November 9, 2023

## CALL THE MEETING TO ORDER

The regularly scheduled meeting of the Huntington Township Board of Supervisors was called to order at 7:00 PM by Chairman Paul Guise with Supervisors Jeff King. Supervisor Mark Leer was absent.

## PLEDGE OF ALLEGIANCE

In honor of Veteran's Day, Mr. Guise asked any Veterans present to stand and be recognized. Supervisor Jeff King said he served in the Air Force from 1972 to 1976. Members of the audience thanked him. Mr. Guise then led us in the Pledge of Allegiance.

## MOMENT OF SILENCE

Everyone present observed a Moment of Silence.

## PUBLIC COMMENT FOR AGENDA ITEMS

There was no public comment.

## RECESS FOR HEARING TO ESTABLISH A SPEED LIMIT ON ROLLING ROAD, ORCHARD VIEW ROAD, AND STARNER STATION ROAD, AS WELL AS ESTABLISHING STOP SIGNS AT THE INTERSECTIONS OF FICKES SCHOOL ROAD AND MUD RUN ROAD

1. Review proposed ordinance – Solicitor King read the proposed ordinance aloud to the audience. There were no comments or questions.
2. Vote to adopt proposed ordinance – Mr. Guise made a motion to adopt the proposed ordinance. Supervisor King seconded the motion and it carried.

## RETURN TO REGULAR AGENDA

## SECRETARY/TREASURER'S REPORT

1. Approve October 12, 2023, BOS Meeting Minutes – The draft minutes of the October 9, 2023, BOS meeting minutes were distributed to the Supervisors for their review. Mr. Guise made a motion to approve the minutes of the October 12, 2023, meeting as distributed. Supervisor King seconded the motion, and it carried.
2. Approve the Bill List for November 9, 2023 – The Bill List for November 9, 2023, was distributed to the Supervisors for their review. General Fund bills amounted to \$45,849.69. American Rescue Fund bills were \$400.00. Liquid Fuels Fund bill was \$55,055.76. Total of all the bills was \$101,305.45.
- 3: Acknowledge Financial Report for November 9, 2023 - Mrs. Davis read the Financial Report for November 9, 2023. The balance in the General Fund is \$727,565.67. The ARP balance is \$245,888.02. The Liquid Fuels Fund total is \$34,546.50. Total of all funds is \$1,008,000.19. The Supervisors acknowledged the Financial Report for November 9, 2023

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## Secretary/Treasurer Report (cont'd)

4. Discuss Changing Bill List and Financial Report Effective Dates to the End of The Month to Coincide with Bank and Credit Union Statements. – Mrs. Davis asked the Supervisors to consider changing the effective dates of the Bill List and Financial Report to the end of the month to coincide with bank and credit union statements. Bank and Credit Unions used to be effective on the anniversary date of your account. They are now the last day of the month. With our present system, we have to make a bill list and financial statement for the remainder of December after our meeting. This makes 13 statements for us to submit to our Auditors for a 12-month year. It would also be easier to balance them using an established end-of-the month date. Mr. Guise made a motion to amend the bill list and statement dates. Supervisor King seconded the motion and it carried.
5. Miscellaneous Items – Mrs. Davis urged the audience to submit Veteran's names and information for our Veteran's Wall of Honor. The Veteran did not have to live in our Township when they served: If someone who ever lived here ever served in our Armed Forces, we would like to honor them by including their name and information on our Wall of Honor.

## ROADMASTER'S REPORT

Roadmaster Chuck King said the Road Crew has the plows and spreaders ready to go. They're now cleaning the side gutters.

Roadmaster King attended and successfully completed a Penn State University and the PA State Conservation Commission course entitled "Environmentally Sensitive Maintenance of Dirt and Gravel Roads." Successful completion of the course is a requirement to apply for grants from the State.

Tom Streiff said, as a citizen, he would like to thank Roadmaster King for completing that course. He said we should not lose the significance of that accomplishment. We are now eligible for a \$100,000.00 grant from the State we are working on now, and more grants in the future. Mr. Guise thanked Mr. Streiff and Roadmaster King.

## SUPERVISOR'S REPORT

Nothing new to report.

## ZONING OFFICER'S REPORT

Mr. Fridenvalds issued the following permits since the October 9, 2023, BOS meeting: Lisa Smith – resurfacing deck; Stephen Green – remove carriage house and build a barn; Mandy Singer – install basement egress window; Q. Baird Hershey – yard mounted solar panels; Christina Yost and Joseph Erdeljac – bath/laundry addition; and Brad Wolf – enclose deck, build sunroom.

Mr. Fridenvalds said JVI received their NPDES permit and will be submitting a Land Development plan. They did apply for a septic permit. The present system was installed for a home. There will be an upgrade to accommodate 40+ employees.

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Zoning Officer's report (cont'd)

The Heebner family on Oxford Road will be submitting a Subdivision Plan.

Mr. Fridenvalds would like the Supervisors to consider updating our Subdivision and Land Development Ordinance and has been in contact with Adams County Planning Office about it. They will be present at the November 20, 2023, Planning Commission meeting to discuss it. Tom Streiff said we don't have strict enough stormwater regulations.

Mr. Fridenvalds said the PSATS magazine has several articles about zoning and stormwater management.

Mr. Fridenvalds said cannabis stores are popping up all over the place.

## SOLICITOR'S REPORT

Solicitor King said he has been in contact with the JVI Solicitor.

Marie DiGangi asked Solicitor King if the Waste Management default issue was ever resolved. Solicitor King said he did send the spreadsheet to Patrick Heraty but has not had a response. Ms. DiGangi asked if there have been any more complaints. Mr. Fridenvalds said there were three, but they were resolved within a few days.

## ENGINEER'S REPORT

Engineer Longstreth was not present this evening, but he did submit a report:

1. Greenbriar Road Culvert Replacement Project – Design changes to meet DGLVR requirements are ongoing. Due to up sizing of the culvert and reconstruction of the road, the budget cost is now \$200,000.00.
2. Myerstown Road Culvert – design ongoing. Engineer Longstreth contacted ACCD 3 weeks ago to perform a site visit to ensure project eligibility, but hasn't heard back from Deb Musselman yet.
3. We received notice that JVI has submitted an NPDES permit application to ACCD. A copy was received October 7. A review was completed along with a comment letter. Mr. Longstreth received a call from their new engineer indicating that a land development is forthcoming.

Some discussion ensued about the JVI land development between Mr. Fridenvalds, Engineer Longstreth, and Solicitor King, particularly about "fill".

## FIRE COMPANY REPORTS

York Springs Fire Company and Heidlersburg Fire Company submitted their call reports.

## NAREMA REPORT

Mr. Guise attended the November 1, 2023, NAREMA meeting. All the members are in agreement except Franklin Township. Marie DiGangi asked if the cost was set yet. It has not been. Some discussion ensued.

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## OLD BUSINESS

1. Review and Approve Greenbriar Road Culvert Progression –
  - a. Engineer Longstreth addressed this item in his report.
  - b. Roadmaster King's ESM certification has also been addressed.
  - c. Mr. Guise said we have been paying Greenbriar Road Culvert Replacement expenses from the American Rescue Plan fund. He then made a motion to apply for the PA DEP grant being discussed. Supervisor King seconded the motion and it carried.
2. Review and Approve Myerstown Road Culvert Progression
  - a. Engineer Longstreth addressed this item in his report.
  - b. Mr. Guise made a motion to pay Myerstown Road Culvert expenses from the American Rescue Plan fund. Supervisor King seconded the motion and it carried.
  - c. Mr. Guise then made a motion to apply for a PA DEP grant for the Myerstown Road Culvert Replacement. Supervisor King seconded the motion and it carried.
3. Review and Adopt the 2024 Proposed Budget – Mrs. Davis presented the proposed budget for 2024. Total Appropriated and Unappropriated Funds equal \$803,665.00. Mr. Guise made a motion to approve the 2024 proposed budget for advertisement for adoption at the December 14, 2023, BOS regular business meeting. Supervisor King seconded the motion and it carried.
4. Advise The Public of Adams County Register of Wills and Recorder of Deeds Return to Original Fee Schedule – The Adams County Register of Wills and Recorder of Deeds announced the return to their original fee schedules effective November 6, 2023. Copies of the fee schedules are available.

## NEW BUSINESS

1. Discuss Dates and Times of 2024 Organization Meetings
  - a. Second Class Townships are required to hold their Organization Meetings on Tuesday, January 2, 2024, as the first Monday is a holiday. The Auditors are required to hold their Organization Meetings the following day, Wednesday, January 3, 2024. Mr. Guise made a motion to advertise the meetings to be held at 7:00 PM. Supervisor King seconded the motion and it carried.
  - b. Mrs. Davis asked the Supervisors if we could have the regular business meeting on January 11, 2024, rather than have it directly after the Reorganization Meeting. Mr. Guise made a motion to advertise to have the January regular business at 7:00 PM on Thursday, January 11, 2024. Supervisor King Seconded the motion and it carried.
2. Discuss 2024 Soft Closure of Land and Sea Services - Mr. Guise read a letter from Wilbur Slothour advising us of his planned retirement and the closure of Land and Sea Services. Mr. Guise made a motion to have Mr. Fridenvalds prepare an advertisement seeking a replacement firm. Supervisor King seconded the motion and it carried. Mr. Fridenvalds said he would like to have a local agency. He said PA. Municipal Code Alliance has an office in Gettysburg.

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## New Business (cont'd)

3. Discuss and Approve Purchase of Used Pick-Up-Truck – We had a new truck in our 2023 budget, but it did not materialize. The Road Crew and the Supervisors discussed the purchase of a used ¾ ton, single cab pick-up truck with a utility body, rather than a bigger truck, for a general use truck. The “Little Dump” is expensive to run. Mr. Guise made a motion to begin the advertisement for the bid process to be opened and potentially awarded at the December 14, 2023, BOS meeting. Supervisor King seconded the motion and it carried.
4. Discuss Payment of Myerstown Road Culvert Replacement Expenses from The American Rescue Plan Fund – This item was addressed in Old Business.
5. Inform the Public of PennDoT Railroad Crossing Work Planned on Peach Glen–Idaville Road Railroad Crossing November 13 and 14, 2023 – PennDoT has scheduled a contractor to replace a railroad crossing on Peach Glen-Idaville Road on November 13 and 14, 2023.
6. ACCD – Christina Anders - Inform the Public of Mosquito and Tick Reports – Christina Anders submitted two reports for Vector Management from the summer season. Winter tick surveillance has started. She urges the public to be aware ticks are still active in the winter. The reports are available.

## SUBDIVISIONS AND LAND DEVELOPMENT

1. Review JVI Land Development Progression – Mr. Fridenvalds and Solicitor King addressed this item in their reports.

## RIGHT-TO-KNOW RQUESTS

1. Marie DiGangi – Any and All Correspondence Between HT Officials and Employees with PSATS From December 19, 2022, to January 31, 2023. – Mrs. Davis said she will respond to this RTK within the next two days.

## UPCOMING MEETINGS.

1. HT Planning Commission Meeting – Monday, November 20, 2023, at 7:00 PM
2. HT Supervisors Meeting – Thursday, December 14, 2023, at 7:00 PM

## PUBLIC COMMENT

Marie DiGangi presented a Petition to Redress Grievance Package to each Supervisor prior to the beginning of the meeting. She would like her questions to be answered at the next meeting.

Marie DiGangi said she sent an email to Secretary Davis on September 15, 2023, saying the names of the solicitor and engineer have not been updated on the website. She would like to know when they are going to be updated. Mrs. Davis said she forwarded the information to the County immediately after receiving the email. Ms. DiGangi said it's still not updated. Mr. Fridenvalds said he noticed there are two places showing the names, and one is correct, and one still has the old information. Mrs. Davis said she will call the County to correct the names.

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ADJOURN

Mr. Guise made a motion to adjourn the meeting at 8:05 PM. Supervisor King seconded the motion and it carried.

Respectfully Submitted,

*Patricia Davis*  
Patricia Davis  
Secretary/Treasurer

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