

HUNTINGTON TOWNSHIP SUPERVISORS

BOX 247, YORK SPRINGS, PA 17372

717-528-4027

huntington@pa.net

Huntington Township Municipal Building
May 11, 2023

CALL THE MEETING TO ORDER

The regularly scheduled meeting of the Huntington Township Board of Supervisors was called to order at 7:00 PM by Chairman Paul Guise with Supervisors Jeff King and Mark Leer present. Mr. Guise announced that the meeting is being recorded. Please speak clearly. Only one speaker at a time.

PLEDGE OF ALLEGIANCE

Mr. Guise led us in the Pledge of Allegiance.

MOMENT OF SILENCE

Everyone present observed a Moment of Silence.

PUBLIC COMMENT FOR AGENDA ITEMS

There were no comments.

SECRETARY/TREASURER REPORT

1. Approve April 13, 2023 BOS Meeting Minutes – The draft minutes of the April 13, 2023 BOS meeting were previously distributed to the Supervisors for their review. Mr. Guise made a motion to approve the minutes for the April 13, 2023 BOS meeting as distributed. Mr. King seconded the motion and it carried.
2. Approve the Bill List for May 11, 2023 – The Bill List for May 11, 2023 was previously distributed to the Supervisors for their review. The General Fund bills totaled \$77,492.77. There were no Liquid Fuels Fund bills. The American Rescue Plan Fund bills totaled \$1,700.00. Total of all expenditures was \$79,192.77. Mr. Guise made a motion to approve the Bill List for May 11, 2023 as distributed. Mr. King seconded the motion and it carried.
3. Acknowledge the Financial Report for May 11, 2023. Mrs. Davis read the Financial Report for May 11, 2023. The balance in the General Fund is \$905,859.44. The balance in the American Rescue Plan Fund is \$251,711.79. The balance in the Liquid Fuels Account is \$240,524.78. Total of all the Accounts is \$1,398,096.01. The Supervisors acknowledged the Financial Report for May 11, 2023
4. Expunge April 14, 2022 Minutes as Approved April 13, 2023 Mrs. Davis, in the presence of the Board of Supervisors, drew a single line through the words that were agreed to be expunged and wrote next to it "Struck Out and Expunged" with the date and her signature.
5. Miscellaneous Items – the only miscellaneous item this evening is an email from Jay Galloway, Jr. expressing his concerns about the Route 34 and Idaville/York Springs Road intersection. He suggests a no truck turning sign placed at that intersection. There was discussion about that intersection in the past. It was discussed with two departments at PennDoT, and sent on to Pete Martin when he was our engineer. Engineer Longstreth will be appraised of the situation.

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ROADMASTER'S REPORT

Roadmaster Chuck King said the Road Crew has finished the first round of mowing. They replaced the Willow Lane culvert. Next in line is the Oxford Road Culvert, and base repair on Oxford Road.

Roadmaster King and Assistant Roadmaster Gastley attended the PSATS Conference April 23rd and 24th.

SUPERVISORS REPORT

Nothing new to report.

ZONNING OFFICER'S REPORT

Mr. Fridenvalds has issued the following permits since the April 13, 2023 meeting: Jean Helman – close in front porch; Jeff King – replace generator; Lloyd Keckler – Roof Top Solar Panels; Justin Wolf – addition and porch; Ron Resh – replace old floor; Tammy Martz – generator; York Springs Municipal Authority – Pole Barn; Kim Hawkins – carport; Julia Brosius – garage; and Judith Thorne – replace shingles.

Mr. Fridenvalds attended the ACTCC meeting. They said the receipts are up more than 10% over 2022.

The Planning Commission is working on a Convenience Store Ordinance. They also reviewed the revised Stormwater Ordinance and want to keep it the same. They would like to hold the hearing for the Stormwater and Convenience Store Ordinance at the same time. Mr. Guise made a motion to retain our original Stormwater Revision Ordinance and to hold the hearing for the Stormwater Revision Ordinance and Convenience Store Ordinance at the same time. Supervisor King seconded the motion and it carried.

Mr. Fridenvalds has a new email address. It is gus@huntingtontwp.net.

Waste Management will hold an electronics recycling event at our municipal building on May 20, 2023 from 10:00 AM until 12:00 Noon. You must be a Waste Management customer to participate.

SECRETARY/TREASURER REPORT (Con't)

At this point, Mrs. Davis asked to return to the Miscellaneous portion of her report. The Supervisors agreed.

Mrs. Davis would like to give an update on the computer situation here. Treysta has been working on it since May 5th. We will each have our own email address. They have recovered 368 undelivered emails. It is a work in process. CTI Networks will "go away". Mr. Fridenvalds said the new Windows is different from what we have now. Microsoft 365 is also a change. They expect to have us up and running in a few days. Our website will be addressed, also.

SOLICITOR'S REPORT

Solicitor Todd King said he has been working with the Attorney for SamWill Acres and they have been making positive progress. They do have an interest in selling it.

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ENGINEER'S REPORT

Mr. Fridenvalds has a report Engineer Longstreth sent for the HTPC meeting. The Greenbriar Road Culvert situation has not been solved. There was some discussion. It is an item later on the agenda.

FIRE COMPANY REPORTS

Mark Wolf, President of the York Springs Fire Company and Ryan Gann, their Deputy Chief, were present. They cited decreased receipts. They are trying to obtain new apparatus. Theirs is old and wearing out. Manpower is also low. They presented their call report for 2022. Our Supervisors approved a \$12,500.00 donation to them at our April 13, 2023 meeting. Mr. Wolf and Mr. Gann thanked the Supervisors for their continued support. The Supervisors thanked YSFC for their service.

NAREMA REPORT

Mr. Guise attended the NAREMA meeting May 6th. Tyrone Township is still confused about the process to approve the used vehicle. No decisions were reached there. The tentative date for the next meeting is June 14, 2023.

OLD BUSINESS

1. Review and Approve Organizational Meeting Items Not Completed –
 - a. Zoning Hearing Board Member – there was some discussion. Tom Hart is the Alternate, but the Alternate does not just move up. The member must be appointed. No decision was reached.
 - b. Solicitor for Zoning Hearing Board – Some discussion, no decision. The Supervisors agreed that these items will be on the June 8, 2023 meeting and will be handled then.
2. Discuss CD Renewals – Mrs. Davis called Members 1st three times about the non-renewable CD, and has had no response. The Supervisors agree Mrs. Davis should go to Member's 1st and ask to have a check for the CD and move it to ACNB Wealth Management.
3. Determine Details of Sale of Old Equipment – After some discussion, Mr. Guise made a motion to sell the equipment on Municibid. Supervisor King seconded the motion. Mr. Leer opposed the motion. The motion carried two to one. Sale of the equipment will be advertised in the Gettysburg Times as is required.
4. Review Building Painting Quotes and Choose One – Three proposals were received to paint the Municipal Building: Roy M. Williams & Sons - \$14,500.00; Clinton Williams - \$16,500.00; and Brian Buch Painting - \$15,800.00. Supervisor King made a motion to award the bid to Roy M. Williams & Sons at \$14,500.00. Mr. Leer seconded the motion and it carried.
5. Approve Stormwater Ordinance for Hearing and Publication – Mr. Fridenvalds covered this item in his report.
6. Open and Award Road Project Bids - One bid was received for the 70,750 SY of Asphalt Surface Treatment for various roads. It was from Russell Standard for the amount of \$309,177.50. Mr. Leer made a motion to award the bid for the Asphalt Surface Treatment to Russell Standard. Supervisor King seconded the motion and it carried.

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Old Business (cont'd)

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Continue #6, (Open and award road project bids)

Two bids were received for the 2,500 SY of scratch/leveling course and 300 Tons of wear course for Oxford Road. One was from Wilson Paving for \$54,725.00 and one was from Olinger's Paving for \$83,500.00. Mr. Leer made a motion to award the bid to Wilson Paving. Supervisor King seconded the motion and it carried.

- 7. Approve Revised Greenbriar Road Culvert Type – Mr. Leer wants to see the cost of the culvert before he makes a motion. Roadmaster King said Engineer Longstreth is checking that. Mr. Leer made a motion to re-look at the project; to rescind the original vote on the box culvert because of the cost; and to look at an alternate method. Mr. Guise seconded the motion and it carried.
- 8. Extend Tom Streiff as Alternate Zoning Officer and Add Position to Re-Organization Agenda. – Mr. Guise made a motion to extend Tom Streiff as alternate Zoning Officer, and to make it a permanent position on the Re-Organizational Meeting Agenda. Supervisor King seconded the motion and it carried.

NEW BUSINESS

- 1. DEP-Inform the Public of PA Native Species Day May 18, 2023 – DEP is asking everyone to celebrate PA Native Species Day May 18, 2023 and is hosting activities at various locations. Information is available on the side table.
- 2. Approve Stone and Oil Amounts for 2023-2024 Contract Bid Publication – After some discussion on the amounts of stone and oil required for the upcoming contract term, Mr. Leer made a motion to accept bids for 10,000 gallons of CRS-2; 400 tons of AS3 Antiskid; 250 tons of Aashto #1; 400 tons of Aashto # 3; 1,000 tons of Aashto #8, 100 tons of Aashto #10; 200 tons of Aashto #57; 150 tons of Rip-Rap (6 to 10 inch); and 2,000 tons of 2A Subbase; with the bids to be opened and awarded at the June 8, 2023 BOS meeting. Supervisor King seconded the motion and it carried.
- 3. Approve End of Probationary Period for Charles King and Greg Gastley – As new employees, Charles King and Gregory Gastley were subject to a 90 day probationary period during which their job performance would be evaluated and discussed by their immediate supervisor and the Board of Supervisors. The 90 day period has expired, as both employees began work in January. Mr. Guise made a motion to formally approve their probationary period. Supervisor King seconded the motion and it carried.
- 4. Review Employee Handbook Regulations and Approve Changes
 - a. Head Roadmaster Meeting Pay – In the Employee Handbook, the Head Roadmaster's position description states he must attend BOS meetings. It does not state what he would be compensated for doing so. Mr. Leer made a motion to pay the Head Roadmaster \$50.00 to attend and report at the BOS meetings. Mr. Guise seconded the motion and it carried.
 - b. Vacation, Personal Days, Holidays for Employees with Less Than 1 year Employment – The scale for these days begins with two years employment. Mrs. Davis suggested re-scaling these days for employees to include people with less than 2 years, citing the Federal OPM schedule as an example. The Supervisors agreed not to change the vacation schedule, but to keep it as it is.

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Old Business (cont'd)

5. FEMA – Review and Acknowledge FEMA Flood Hazard Study – FEMA is studying flood hazards under Risk Mapping, Assessment, and Planning program. More information is available.
6. ACOPD – Inform the Public of Paper Shredding Event May 19, 2023 – ACOPD is holding a paper shredding event May 19, 2023 at the Gettysburg Borough Public Works Building. Registration is required. More information is available.

SUBDIVISIONS AND LAND DEVELOPMENT

Mr. Fridenvalds said the remaining 9 lots in the Flowing Springs Development are being sold and the buyers would like a letter stating that they do not have to re-apply for re-subdivision. They must, however, apply for Stormwater Management and need a Letter of Credit. The current one will expire on the day the development is sold. Mr. Guise made a motion to approve the letter as stated. Supervisor King seconded the motion and it carried.

RIGHT-TO-KNOW REQUESTS

There were two RTK Requests this month. One was from Marie DiGangi for details of the March 25, 2023 Closure of Rolling Road. The other was from Mark Nelson for building permit and violation information pertaining to 430 Rolling Road. Both Requests were answered in a timely manner.

UPCOMING MEETINGS

1. HT Planning Commission Meeting – Monday, May 22, 2023 at 7:00 PM
2. HT Supervisors Meeting – Thursday, June 8, 2023 at 7:00 PM

PUBLIC COMMENT

Marie DiGangi said the March 9, 2023 minutes were approved except for something Mr. Leer wanted changed, but she didn't see it on the agenda. It was the phrase about offering the old equipment for sale to Huntington Township residents. It was redacted as part of the approval of the minutes.

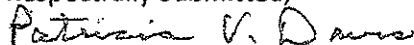
Marie DiGangi questioned Mrs. Davis reluctance to distribute draft minutes, particularly from her attorney, when there is possible litigation pending. She said Columbia Borough in Lancaster County provides the entire 180 page meeting package on their website, prior to the meetings. She said citizens are getting tired of no transparency.

Scot Pitzer asked if the Supervisors covered the NAREMA item on the agenda. Yes, we did.

ADJOURN

On a motion by Mr. Guise and seconded by Supervisor King, the meeting was adjourned at 8:53 PM. The motion carried.

Respectfully Submitted,



Patricia V. Davis

Secretary/Treasurer