

# HUNTINGTON TOWNSHIP SUPERVISORS

BOX 247, YORK SPRINGS, PA 17372

717-528-4027

[huntington@pa.net](mailto:huntington@pa.net)

March 9, 2023

Huntington Township Municipal Building

## CALL THE MEETING TO ORDER

The regularly scheduled meeting of the Huntington Township Board of Supervisors was called to order by Chairman Paul Guise with Supervisors Jeff King and Mark Leer present. Mr. Guise announced that the meeting is being recorded. Please speak clearly in an audible tone. Only one person may speak at a time.

Mr. Guise announced that the posted agenda is being amended because the Subdivisions and Land Development were not printed on the original agenda, and to allow the presenter, Ken Scott, to address them at the very beginning of the meeting, in order for him to attend a BOS meeting in another township. Supervisors Jeff King and Mark Leer agree.

## SUBDIVISIONS AND LAND DEVELOPMENT

1. Q. Baird Hershey Subdivision- Mr. Guise made a motion to approve the Q. Baird Hershey Subdivision Plan. The lot size was reduced due to the fact that the property is enrolled in Clean and Green. A second lot will be conveyed in 2024. Supervisor Jeff King seconded the motion and it carried.
2. Jay Weaver Non-Building Waiver – Mr. Weaver’s intended use for this parcel subdivided from the Q. Baird Hershey’s property is for Agriculture. The Plan has DEP approval. Mr. Guise made a motion to accept the plan and to approve the Non-Building Waiver. Supervisor Jeff King seconded the motion and it carried.
3. Bobbin Abraham Subdivision; Walters/Burke McGinnis Subdivision; Abraham and McGinnis Land Swap – This is land swap/residential lot addition at 6335 Oxford Road so the driveway can go to Lot 3A. It includes a Non-Building Waiver for Bobin Abraham and a Non-Building Waiver for Maureen Burke McGinnis. Mr. Guise made a motion to approve both Subdivisions and both Non-Building Waivers. Mr. Leer seconded the motion and it carried.

## RETURN TO ORIGINAL AGENDA

### PLEDGE OF ALLEGIANCE

Mr. Guise led everyone in the Pledge of Allegiance.

### MOMENT OF SILENCE

Everyone present observed a Moment of Silence.

### PUBLIC COMMENT ON AGENDA ITEMS

There were no comments on agenda items.

## SECRETARY/TREASURER’S REPORTS

1. Approve the minutes of the February 9, 2023 Board of Supervisors meeting – The draft minutes of the February 9, 2023 BOS meeting were previously distributed to the Supervisors for their review. Supervisor Jeff King made a motion to approve the minutes of the February 9, 2023 BOS meeting as distributed. Mr. Leer seconded the motion and it carried.
2. Approve the Bill List for March 9, 2023 – The Bill List for March 9, 2023 was previously distributed to the Supervisors for their review. General Fund bills amounted to \$24,720.11. There were no State Fund or American Rescue Plan bills. Mr. Guise made a motion to approve the Bill List for March 9, 2023. Supervisor Jeff King seconded the motion and it carried.

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### Secretary/Treasurer's Report (cont'd)

- 3. Acknowledge the Financial Report for March 9, 2023 – Mr. Davis read the Financial Report for March 9, 2023. The balance in the General Fund is \$947,703.84. The American Rescue Plan balance is \$268,632.84. The State Fund balance is \$240,485.72. Total of all funds is \$1,456,822.40. The Supervisors acknowledged the Financial Report for March 9, 2023.
- 4. Miscellaneous Items – April is National Safe Digging Month. PA One Call is encouraging everyone to get involved with promoting safe digging practices. They said the message is simple – “Call 811 Before You Dig.”

### ROADMASTER'S REPORT

Roadmaster Chuck King said the Road Crew has been busy cleaning side gutters and culverts.

There is some old equipment that could go out for junk, or up for sale. Chuck King said he is not sure how to sell it. Mr. Leer said they had been taking pieces off one to work on the other. Everyone agreed that the tractor is the only thing of any value. Mr. Leer made a motion to sell the equipment. Supervisor Jeff King seconded the motion and it carried.

### SUPERVISOR'S REPORT

Nothing new to report.

### ZONING OFFICER'S REPORT

Mr. Fridenvalds issued the following permits since the February 9, 2023 meeting: Blue Mtn Trim – close in carport; Ted Decker – replace concrete driveway with pavement – Jason Reichard – remove shed and build addition to garage; Cephas Willis – replace single wide with double wide; Maria Carbajal – repair and pave parking lot; Mark Mosier – replace roof shingles and windows.

Huntington Township will host an electronic drop-off on May 20<sup>th</sup> from 10:00AM until Noon through Waste Management. You must show a Waste Management bill in your name in order to participate. Computers and televisions. No phones, toasters, or microwaves. Mr. Fridenvalds has a few items in his office to be recycled.

ACCD will attend our March 27, 2023 Planning Commission meeting to discuss the County Comprehensive Plan.

PA Dept of Labor and Industry conducted an audit of Mr. Fridenvalds Commercial Permits issued. The results will be forthcoming.

Mr. Fridenvalds has had no action on the Zoning Hearing Board member and solicitor positions not renewed at the Re-Organizational Meeting.

Land and Sea Services was appointed Building Code Official and Code Enforcement Officer at our 2023 Reorganizational meeting. They charge \$65.00 for an Occupancy Permit. We have charged \$25.00. Mr. Fridenvalds will change our Fee Schedule accordingly.

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**SOLICITOR'S REPORT**

Solicitor Todd King sent Patrick Heraty at Waste Management a list of residents whose trash was not picked up. Mr. Heraty said he would be here this evening, but was not. Solicitor King thinks Mr. Heraty intends to give a credit to people on the list. Michelle Deverin from Waste Management sent an email asking what the letter was about. Mr. Fridnevalds said it has been about three or four weeks with no complaints. Marie DiGangi said the people at 1400 Cranberry Road have had a mattress and Couch sitting out for six weeks, and she is tired of looking at them.

**ENGINEER'S REPORT**

1. Plans reviewed in February:
  - A. Jason Reichard stormwater management plan
  - B. Hoffman's single family home stormwater management plan
  - C. Walter and Abraham Minor Subdivision
  - D. 6335 Oxford Road (public improvement estimate review)
2. Greenbriar Road Culvert Replacement Project – permit application submitted to PADEP and working on specifications.
3. Township stormwater management ordinance recommended for approval by the planning commission to the BOS.

Mr. Guise asked Engineer Longstreth to explain the Stormwater Ordinance. Mr. Longstreth said the County ordinance is 12 or 13 years old. He said the big difference extends the opportunity for residents to be able to present small plans with minimum details. Tom Streiff said smaller plans don't have to go through so many legal departments, and are more friendly to the tax payer. He said there is some attention to impervious area. Mr. Guise made a motion to approve the ordinance for advertising. Supervisor King seconded the motion and it carried. Solicitor King will advertise.

**FIRE COMPANY REPORTS**

Heidlersburg Fire Company presented their activity reports for firemen and fire police.

**NAREMA REPORT**

Mr. Guise attended the March 8, 2023 NAREMA meeting held at the York Springs Borough Building. He said Tyrone Township has new Supervisors and they are not sure how to handle the piece of equipment NAREMA has purchased. The next meeting will be at the Franklin Township Building at 6:00 PM on Wednesday, May 10, 2023.

**OLD BUSINESS**

1. Patrick Heraty - Mr. Heraty was supposed to be here this evening, but wasn't. Solicitor King addressed this item in his report.
2. Review NAREMA Request for Assistance – Mr. Guise addressed this item in the NAREMA Report.
3. Review Organizational Meeting Items Not Completed – Mr. Fridnevalds addressed this item in his report.
4. Determine COSTARS 2023-2024 Salt Contract Quantity – After some discussion on the amount of salt on hand, what needs to be ordered to fulfill the 2022-2023 contract, and what we may need in the upcoming season, Mr. Leer made a motion to order 100 tons of road salt from COSTARS for the 2023-2024 season. Supervisor King seconded the motion and it carried.
5. Discuss Security System Update Changes – Danatech was here to prepare for the installation of the security system. They will be rearranging the location of some of the cameras to provide better coverage. Installation is set for March 16, 2023.

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### Old Business (cont'd)

- 6. Acknowledge Receipt of 2023 Liquid Fuels Tax Disbursement - We received \$171,910.17 for our Liquid Fuels disbursement on March 1, 2023. 20% of that, or \$34,382.03 must be used for equipment.
- 7. Review and Approve Stormwater Ordinance for Publication Prior to Adoption – This item was addressed in the Engineer’s Report.

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### NEW BUSINESS

- 1. Discuss Possible Sale of Old Equipment and Purchase of New Lawn Tractor - The items being considered for sale as was discussed in the Roadmaster’s Report are: 1 Rear Boom Flail Mower #1070; 1 JDL 100 Lawn Tractor with a 42” Deck Mower which has a bad engine; 1 2009 5420 John Deere Utility Tractor with 1510 Cab and Standard Loader 541 JD; 1 8 Foot York Rake RHFA8; 14 Rolls of Snow Fence. There was some discussion on the new mower to be purchased. Roadmaster King suggested a zero turn, gas or diesel. Mr. Leer thinks gas would be good enough for what we have to mow. Mr. Guise suggested buying from COSTARS so we don’t have to bid, and asked Roadmaster King to do some research and have it available for the April 13, 2023 BOS meeting. Mr. Leer and Supervisor King agreed.
- 2. Determine Renewal Details for Certificates of Deposit Renewing in March and April – Our ACNB CD matures March 15, 2023, and the Members First CD renews April 26, 2023. After reviewing interest rates available, Supervisor King made a motion to renew the ACNB CD for another year or 13 months, whichever is higher, and discuss the Member’s First CD in April. Mr. Leer seconded the motion and it carried.
- 3. Review Contract and Donation Requests for April 13, 2023 Disbursement – Mr. Leer said he would like to hear from Josh Nelson about his suggestion to provide ambulance memberships for HT residents, and asked Mrs. Davis to contact Mr. Nelson. Marie DiGangi brought up the American Rescue Plan money. Mr. Guise made a suggestion for the Supervisors to review the request information Mrs. Davis provided and make their decisions at the April 13, 2023 BOS meeting. Supervisor King and Mr. Leer agreed.
- 4. Discuss PA One Call Proclamation Request – Mr. Guise made a motion to proclaim April “Safe Digging Month” as PA One Call requested. Supervisor King and Mr. Leer agree. This item was also addressed in the Secretary’s Miscellaneous Items
- 5. Review US Census Bureau Boundary and Annexation Survey – The Census Bureau is requesting information on boundary changes. We had none.
- 6. Discuss 2023 Liquid Fuels Project – Mr. Leer said we normally do about a mile of paving, oil and chipping, for around \$150,000.00, with a match from the General Fund, which includes payroll. He started at the top of the township and worked down. He suggested working a “block” at a time, then the whole thing would be done in five years. Some of our roads were never paved. He said if you pave, you can cut down on the tar and chipping. There was some discussion. We will contact PennDot Rep, Jim Leshar, and make the final determination at the April 13, 2023 BOS meeting.
- 7. Notify Public of Covered Device Collection Event May 20, 2023 – Mr. Fridenvalds covered this item in his report.
- 8. Discuss and Determine Occupancy Permit Fee Increase on Township Fee Schedule – Mr. Fridenvalds covered this item in his report.
- 9. Register Road Crew with PSATS Hershey Conference – Mr. Leer said there is a lot of good information there. Supervisor King made a motion to register both Roadmaster Chuck King and Assistant Head Roadmaster Greg Gastley at the PSATS Conference in Hershey, April 23, 2023 to April 26, 2023. Mr. Leer seconded the motion and it carried.
- 10. Discuss Membership Renewal in the Adams County Council of Governments (COG) – Mr. Guise made a motion not to renew our membership in COG, as we haven’t been members for a number of years. Supervisor King seconded the motion and it carried.

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**SUBDIVISIONS AND LAND DEVELOPMENT**

These items were moved to and addressed in the beginning of the meeting.

**RIGHT-TO-KNOW REQUESTS**

1. Dorcas Leer – Employee Resignation and Correspondence and Township Policies.
2. Jonathan Shrader – Code Violations on Property at 430 Rolling Road.

Both requests were granted and responses were made in a timely manner, as were all prior requests.

**UPCOMING MEETINGS**

1. HT Planning Commission Meeting – Monday, March 27, 2023 at 7:00 PM
2. HT Supervisors Meeting – Thursday, April 13, 2023 at 7:00 PM
3. NAREMA Meeting – Wednesday, May 10, 2023 at 6:00 PM at the Franklin Township Municipal Building

**PUBLIC COMMENT**

1. Mr. Aiello, from WAM, would like to address the Conditional Use approval for their property granted in February of 2011. He said there were 18 conditions associated with the approval and he would like to know if they are still valid. Mr. Fridenvalds said maybe the Planning Commission could review it at their March 27, 2023 meeting. Tom Streiff said there might be a time limit. Mr. Fridenvalds said some legislation is extended.
2. Cindy Sowers asked how the electronics drop-off will be handled. Mr. Fridenvalds said you must show a Waste Management bill proving you are a customer to participate.

**ADJOURN**

On a motion by Mr. Guise and seconded by Supervisor King, the meeting was adjourned at 8:15 PM. The motion carried.

Respectfully Submitted,

*Patricia V. Davis*

Patricia V. Davis

Secretary/Treasurer