

HUNTINGTON TOWNSHIP SUPERVISORS

BOX 247, YORK SPRINGS, PA 17372

Phone: 717-528-4027

huntington@pa.net

MINUTES FOR THE REORGANIZATIONAL MEETING

JANUARY 3, 2023

1. The Reorganizational Meeting of The Huntington Township Board of Supervisors was duly advertised to be held at 7:00 PM on this date. Present were Supervisors Paul Guise, Mark Leer, and Jeffrey King. Mr. King nominated Mr. Guise to the position of **temporary Chairman**. Mr. Leer seconded the motion. Mr. Guise called the meeting to order.
2. Mr. King nominated Mr. Guise to the position of **Chairman**. Mr. Leer seconded the nomination.
3. Mr. Guise nominated Mr. King to the position of **Vice-Chairman**. Mr. Leer seconded the nomination.
4. Mr. Guise made a motion to appoint Patricia Davis to the position of **Secretary /Treasurer**. Mr. King seconded the motion, and it carried. The compensation will be determined with the pay scale for all the employees at #7 on the agenda.
5. There was no **public comment** specific to reorganization.
6. Appoint the following positions and set fees as needed:
 - a. Mr. Guise made a motion to appoint Charles King to the position of **Head Roadmaster**. There was no second. Supervisor Jeff King recused himself due to their relationship. Mrs. Sauble reminded everyone that Solicitors Robert Campbell and Todd King explained the procedure to follow in a situation like this. Mr. King then seconded the motion. Mr. Leer was opposed. Charles King was appointed Head Roadmaster on a two to one vote.
 - b. Mr. Guise made a motion not to appoint an **Assistant Roadmaster** at this meeting, but to review the position at the January 12, 2023 regular business meeting. Mr. King seconded the motion. The motion carried.
 - c. Paul Guise and Jeff King were appointed **Non-CDL Working Supervisors** on a motion by Mr. Guise and seconded by Mr. King. The motion carried.
 - d. The position of **CDL Working Supervisor** will remain vacant at the present time on a motion by Mr. Guise and seconded by Mr. King. The motion carried.
 - e. Salzman Hughes, Campbell and King, specifically Solicitor Todd King, was appointed **Solicitor** on a motion by Mr. Guise and seconded by Mr. King. The motion carried. His hourly attorney rate is \$154 per hour, his law clerk and paralegal rate is \$92 per hour.
 - f. Terry Sheldon, of Beyond All Boundaries, was appointed **Sewage Enforcement Officer** on a motion by Mr. Guise and seconded by Mr. King.

HUNTINGTON TOWNSHIP SUPERVISORS

BOX 247, YORK SPRINGS, PA 17372

Phone: 717-528-4027

huntington@pa.net

Page 2

January 4, 2023

BOS Re-Organizational Meeting

SEO (cont'd)

The motion carried. His Schedule of Fees is extensive and will be on file here

- g. Doug Stambaugh, of GHI Engineers, was appointed **Alternate Sewage Enforcement Officer** on a motion by Mr. Guise and seconded by Mr. King. The motion carried. His hourly rate will be the same as Mr. Sheldon's.
- h. Sharrah Designs, specifically Scott Longstreth, was appointed **Engineer** on a motion by Mr. Guise and seconded by Mr. Leer. The motion carried. His fees vary by service provided and will be on file here.
- i. Gus Fridenvalds was appointed **Zoning Officer and Building Permit Officer** on a motion by Mr. Guise and seconded by Mr. King. The motion carried.
- j. Gus Fridenvalds was appointed **Flood Plain Administrator** on a motion by Mr. Guise and seconded by Mr. King. The motion carried.
- k. Land and Sea Services was appointed **Building Code Official and Code Enforcement Officer** on a motion by Mr. Guise and seconded by Mr. King. The motion carried.
- l. Wilbur Slothour of Land and Sea Services was appointed **Building Inspector** on a motion by Mr. Guise and seconded by Mr. King. The motion carried. His Fee Schedule is extensive and will be on file here.
- m. Mr. Fridenvalds said he has not been able to contact Kim Dulac about her position on the Zoning Hearing Board. He has tried numerous times and in various ways. He asked the Supervisors to review it again at the January 12, 2023 BOS regular business meeting, rather than unseat her without official notice. Mr. Guise then made a motion to temporarily retain the same **Zoning Hearing Board** members until Mr. Fridenvalds contacts Ms. Dulac. Mr. King seconded the motion and it carried. Kim Dulac, Dave Reinecker, and Doug Speelman comprise the Zoning Hearing Board.
- n. Mr. Fridenvalds has had no response from Matthew Teeter about his position as Solicitor for the Zoning Hearing Board. Mr. Teeter also has not followed up on the decision for the appeals hearing held in June. Mr. Fridenvalds feels that we should look for another Zoning Hearing Board Solicitor. Mr. Guise

19234

HUNTINGTON TOWNSHIP SUPERVISORS

BOX 247, YORK SPRINGS, PA 17372

Phone: 717-528-4027

huntington@pa.net

Page 3

January 3, 2023

BOS Re-Organization Meeting

Solicitor to ZHB (cont'd)

made a motion not to fill the position this evening, and to review it at the January 12, 2023 BOS regular business meeting. Mr. King seconded the motion and it carried.

- o. Tom Hart was appointed **Alternate Member for the Zoning Hearing Board** on a motion by Mr. Guise and seconded by Mr. King. The motion carried.
- p. No new **Planning Commission** appointments were required. The Planning Commission reorganizes in May. The Planning Commission is made up of Ted Decker, Marlin Ensor, Jeff King, Ron Resh, Tom Streiff, Roxie Sauble, and Kyle Smith. Approved on a motion by Mr. Guise and seconded by Mr. King. The motion carried.
- q. Roger Bupp will be **Chairman to the Vacancy Board** on a motion by Mr. Guise and seconded by Mr. Leer. The motion carried.
- r. The Northern Adams Regional Emergency Management Association (NAREMA) will act as the **FEMA Coordinator** on a motion by Mr. Guise and seconded by Mr. King. The motion carried.
- s. The **Agricultural Security Area Advisory Board** will consist of Paul Guise, Gene Sauble, Jeff King, Dave Boyer, and Ron Resh, on a motion by Mr. Guise and seconded by Mr. King. The motion carried.
- t. Paul Guise will be the Representative to York Adams Tax Bureau on a motion by Mr. Guise and seconded by Mr. King. The motion carried.
- u. Mark Leer will be the Alternate Representative on a motion by Mr. Guise and seconded by Mr. King. The motion carried.
- v. Mr. Leer made a motion to have no representation at the Adams County Council of Governments. Mr. King seconded the motion and it carried.
- w. Alternate Rep to COG -- NA
- x. Mr. Guise made a motion to appoint Mr. Fridenvalds Representative to the Adams County Tax Collection Committee. Mr. King seconded the motion and it carried.
- y. Mr. Guise made a motion to appoint Mr. Leer as Alternate Representative to the ACTCC. Mr. King seconded the motion and it carried.

HUNTINGTON TOWNSHIP SUPERVISORS

BOX 247, YORK SPRINGS, PA 17372

Phone: 717-528-4027

huntington@pa.net

Page 4

January 3, 2023

BOS Re-Organizational Meeting

- 19234
- z. Mr. Guise made a motion to have no representation at the Adams County Transportation Planning Committee. Mr. King seconded the motion and it carried.
 - aa. Alternate to ACTPO –NA
 - bb. Patricia Davis was appointed Open Records Officer on a motion by Mr. Guise and seconded by Mr. King. The motion carried.
 - cc. Gus Fridenvalds was appointed Alternate Open Records Officer on a motion by Mr. Guise and seconded by Mr. King. The motion carried.
 - dd. No delegate to the PSATS Convention was appointed as Mr. Leer declined the position. Mr. Guise made a motion to review the position at another meeting. The Convention is in April.
7. The **pay scale for appointed positions, road workers, and laborers** will have an increase of 8% “across the board”, on a motion by Mr. Guise and seconded by Mr. King. The motion carried. The Supervisors are permitted to increase wages for employees, but not for themselves as employees or “workers”. The recommendation letter to the Auditors for their Re-Organizational Meeting will include a wage increase request for those positions.
 8. Mr. Leer made a motion to recommend to the Auditors to pay the same **mileage rate** as the Federal rate, which is now \$0.655. Mr. King seconded the motion, and it carried.
 9. The Supervisors will recommend to the Auditors an increased **Bond Rate** of \$1,400,000.00 to include the ARPA funding received on a motion by Mr. King and seconded by Mr. Guise. The motion carried.
 10. The **Supervisors** will continue to hold their **regular business meetings** on the second Thursday of every month at 7:00 PM at the Municipal Building at 750 Trolley Road, York Springs, Pa. on a motion by Mr. Guise and seconded by Mr. King. The motion carried. The actual meeting dates will be posted on the Website and the Municipal Building front door bulletin board, and advertised in the Gettysburg Times.
 11. The **Planning Commission** will hold their **regular business meetings** the fourth Monday of every month, with the exceptions of November and December, due to holidays. The meetings will be held November 20st and December 18th.

HUNTINGTON TOWNSHIP SUPERVISORS

BOX 247, YORK SPRINGS, PA 17372

Phone: 717-528-4027

huntington@pa.net

Page 5

January 3, 2023

BOS Re-Organizational Meeting

Their meetings begin at 7:00 PM at the Municipal Building at 750 Trolley Road, York Springs, PA. This schedule was set in the form of a motion by Mr. Guise and seconded by Mr. King. The motion carried. The actual meeting dates will be posted on the Website and the Municipal Building front door bulletin board, and advertised in the Gettysburg Times.

12. Mr. Guise made a motion to keep the following **Paid holidays**: eight hours of pay for Memorial Day, Independence Day, Labor Day, Veterans Day, Thanksgiving, and Christmas for the part time employees who work an average of 20 or more hours a week. Mr. Leer corrected the average amount of hours worked to 24 per week to qualify for paid holidays. Mr. Leer then seconded the motion and it carried. The Head Roadmaster and Assistant Roadmaster also have the New Year's Day holiday with eight hours of pay, and November Election Day, as approved by the Auditors.
13. Adams County National Bank will be the **depository** on a motion by Mr. Guise and seconded by Mr. King. The motion carried.
14. York Adams Tax Bureau will collect the **Earned Income Tax** on a motion by Mr. Guise and seconded by Mr. King. The motion carried.
15. Karen Heflin, the Recorder of Deeds at the Adams County Courthouse, will **collect the Real Estate Transfer Tax** on a motion by Mr. Guise and seconded by Mr. King. The motion carried.
16. Mr. Guise made a motion to review the **Equipment Rental Fees** with the Supervisors and Roadmaster present before setting the fees. Mr. King seconded the motion and it carried.
17. The Treasurer was given the **right to pay bills within discount periods** on a motion by Mr. Guise and seconded by Mr. King. The motion carried.
18. There was no **public comment** specific to reorganization.

On a motion by Mr. Guise and seconded by Mr. Leer, the Reorganizational Meeting was adjourned at 7:35 PM. The motion carried.

Respectfully Submitted,

Patricia V. Davis

Patricia V. Davis

Secretary/Treasurer