

**HUNTINGTON TOWNSHIP SUPERVISORS**

BOX 247, YORK SPRINGS, PA 17372

717-528-4027

huntington@pa.net

Huntington Township Municipal Building  
August 10, 2023

19234

**CALL THE MEETING TO ORDER**

The regularly scheduled meeting of the Huntington Township Board of Supervisors was called to order at 7:00 PM by Chairman Paul Guise with Supervisor Jeffrey King present. Supervisor Mark Leer was not present.

**PLEDGE OF ALLEGIANCE**

Mr. Guise led us in the Pledge of Allegiance.

**MOMENT OF SILENCE**

Everyone present observed a Moment of Silence.

**AMEND THE AGENDA**

Mr. Guise made a motion to amend the agenda as follows: This NAREMA Report is being amended due to the fact that NAREMA held their meeting Wednesday, August 9, 2023 and they made a decision to require the members to take official action to vote yes or no, within 30 days (deadline September 6, 2023) to participate in the partnership, housing, and maintenance of the Emergency Operations Center vehicle in question for several months. As the next Huntington Township BOS meeting is September 14, 2023, this decision must be made at the August 10, 2023 meeting. Supervisor King seconded the motion.

**PUBLIC PARTICIPATION ON AGENDA ITEMS**

There was none.

**SECRETARY/TREASURER'S REPORT**

1. Approve July 13, 2023 BOS Meeting Minutes – The draft minutes of the July 13, 2023 Board of Supervisors meeting were previously distributed to the Supervisors for their review. Mr. Guise made a motion to approve the minutes as distributed. Supervisor King seconded the motion.
2. Approve the Bill List for August 10, 2023 – The draft Bill List for August 10, 2023 was previously distributed to the Supervisors for their approval. The General Fund bills amounted to \$36,037.90. There were no bills paid from the American Rescue Plan Fund or from the Liquid Fuels Fund. Mr. Guise then made a motion to approve the Bill List as distributed. Supervisor King seconded the motion.
3. Acknowledge the Financial Report for August 10, 2023 - Mrs. Davis read the Financial Report for August 10, 2023. The General Fund has a balance of \$925,513.31. The American Rescue Plan Fund has a balance of \$251,325.26. The Liquid Fuels Fund has a balance of \$228,498.40. Total of all accounts as of August 10, 2023 is \$1,405,336.97. Mrs. Davis also provided a seven year Earned Income Tax comparison to review YATB prediction of a 10% to 30% decrease in 2020 and beyond due to the COVID-19 impact on unemployment. We did have an 8.7% decrease in 2020, but we rebounded in 2021 and 2022. We received \$336,946.11 EIT in 2022. The Supervisors acknowledged the Financial Report for August 10, 2023.
4. Miscellaneous Items – The Holy Trinity Lutheran Church in York Springs will hold their annual Book Fair on August 26, from 10:00 AM until 2:00 PM. "Free books for children of all ages".

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## ROADMASTER'S REPORT

Roadmaster Chuck King reported that Russell Standard completed the Liquid Fuels Fund tar and chip project.

Roy M. Willams and Sons painted the building. Roadmaster King said the roof has some rust spots that should be repaired also. The Supervisors agreed.

The COSTARS Road Salt Contract has been approved and received. We reserved 100 tons, to be purchased by July 31, 2024.

## SUPERVISORS REPORT

Nothing new to report.

## ZONING OFFICER'S REPORT

Mr. Fridenvalds issued the following permits since the July 13, 2023 BOS meeting: Taylor Tammecki – a prebuilt shed; Justin Warner – rooftop solar panels; BSSD – demolish old middle school and build new field house; Shannon Hillard – above ground pool; Michael Macks – inground pool, fence, patio.

JVI applied to ACCD for an NPDES permit.

Mr. Fridenvalds attended a Scoping Meeting with PennDoT for the proposed WaWa and Dollar General stores, with the developer, Andy Merkel, and Latimore Township officials. There will be two driveways and a turn lane, with a traffic signal. The scoping extended to the intersection of Old Route 15 and Route 94, and there was some discussion of sight problems.

Mr. Fridenvalds attended a PennDoT webinar on negotiating with developers. Comprehensive Plans were discussed. Ag vs Commercial and Residential was an issue. Mr. Fridenvalds thinks we need a Comp Plan.

There were some Roll-Off dumpsters sitting in front of a residence in Flowing Springs. Neighbors complained. Mr. Fridenvalds told the resident to move them. Now someone else has a camper sitting on the street.

## SOLICITOR'S REPORT

Solicitor King did not have anything to report.

## ENGINEER'S REPORT

Engineer Scott Longstreth presented the following report:

1. Greenbriar Road Culvert Replacement Project – Triad performed the drilling August 7<sup>th</sup>. We received a 60 day extension on the re-submission deadline to PADEP.

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Engineer's Report (cont'd)

2. PADEP Dirt, Gravel and Low Volume Roads program funding – waiting to hear from Deb Musselman at ACCD regarding site investigation.
3. Speed Study for Orchard View Road, Rolling Road, and Starner Station Road occurred last week. Mr. Longstreth just received the results from ACOPD this afternoon. He will make his recommendation for speed limits at the next Planning Commission meeting.
4. The Myerstown Road Culvert project is on the schedule to be surveyed next week. We received two proposals for geotechnical services.

## FIRE COMPANY REPORTS

Both York Springs and Heidlersburg Fire Companies submitted their Call Reports.

## NAREMA REPORT

The agenda was amended in the beginning of this meeting to allow for the Supervisors to take official action to vote yes or no to participate in the partnership of the purchase, housing, and maintenance of the Emergency Operations Center vehicle in question for several months. Mr. Guise specified that the Supervisors will not be voting to spend money tonight, only to participate in the partnership. Mr. Guise then made a motion to participate in the NAREMA partnership as stated above, and in the agenda amendment. Supervisor King seconded the motion.

## OLD BUSINESS

1. Review and Approve Revised Greenbriar Road Culvert – Engineer Longstreth covered this item in his report.
2. Schedule Hearing for Convenience Store Zoning Ordinance Amendment and Stormwater Ordinance – Solicitor King will advertise the hearing for our regularly scheduled September 14, 2023 BOS meeting.
3. Discuss Speed Limit Changes – Engineer Longstreth covered this item in his report.
4. Clarify Full Time Employees Vacation, Personal Leave and Holiday Table – There has been some misunderstanding or misinterpretation of the February 19, 2022 Guidelines for Paid Time Off for Full Time Working Supervisors which has also been implemented for all full time employees in the July 20, 2022 revision of the Employee Handbook. The Auditors were consulted and verified the table was meant to be used “during” each of the years specified. Full Time employees who have satisfactorily completed a 90 probationary period will be eligible for the paid time off specified in the guidelines. A motion is not required. This is a clarification.
5. Approve and Sign Agenda Item Acceptance Resolution – At the request of the Supervisors, Solicitor King prepared a resolution establishing rules and regulations for the submission of items to be included on the agenda of the Planning Commission and Supervisors meetings. Outside parties shall submit agenda items at least one week prior to either meeting, Mr. Guise made a motion to approve this resolution. Supervisor King seconded the motion. Resolution # 336.
6. Discuss Proper Procedures to Place and Remove Burn Bans – Solicitor King has prepared a Burn Ban Ordinance for the Supervisors to review. Mr. Guise made a motion to have the Planning Commission review the proposed ordinance. Supervisor King seconded the motion.

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## Old Business (cont'd)

7. Review and Approve Myerstown Road Culvert – Mr. Guise made a motion to have Triad perform the geotechnical services for the Myerstown Road Culvert project. Supervisor King seconded the motion and it carried.

## NEW BUSINESS

1. ACATO – Approve Administrative Staff Participation in Municipal Secretaries' Forum and Roundtable Luncheon, September 27, 2023 – The luncheon is free of charge. Mr. Guise made a motion to approve the Administrative staff to attend the Secretaries' Luncheon.

- The Fall Conference is scheduled for November 15. Information will be forthcoming.

2. Inform Public of AC Register of Wills and Recorder of Deeds New Fee Schedule – Due to the State not approving their budget, Registers of Wills and Recorders of Deeds must adjust their fees. This is temporary until the budget is passed. The fee schedules are available.

3. Acknowledge Resignation of Pamela Riley, Township Auditor and Determine Correct Replacement Procedure – Mr. Guise read a letter of resignation submitted by Pamela Riley, Township Auditor. Supervisor King made a motion to accept Mrs. Riley's resignation. Mr. Guise seconded the motion.

4. Acknowledge BSSD FFA Thank You for Contribution in Memory of Robert Smith – Mr. Guise read the thank you card from the FFA.

## SUBDIVISIONS AND LAND DEVELOPMENT

There were no SALDO plans to review or comment on.

## RIGHT-TO-KNOW REQUESTS

There was one RTK this month. It was from Marie DiGangi. She requested time cards and other documents used to track road crew employees and their time for January, February, and March of 2022 and 2023. The request was granted in a timely manner.

## UPCOMING MEETINGS

1. H. T. Planning Commission Meeting – Monday, August 28, 2023 at 7:00 PM
2. NAREMA Meeting – Wednesday, September 6, 2023 at 6:00 PM at Biglerville Borough
3. H. T. Supervisors Meeting – Thursday, September 14, 2023 at 7:00 P. M.

## PUBLIC COMMENT

Marie DiGangi made comments that no Subdivisions or Land Development were discussed and if a solicitor was appointed for the Zoning Hearing Board. Mr. Guise said there were no plans to review and that Matt Teeter has been retained due to the ongoing litigation with the Millers about Sam Will Acres.

Roxey Sauble complimented the Road Crew on their mowing. She said they did a terrific job.

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**EXECUTIVE SESSION**

Mr. Guise made a motion to go into Executive Session to discuss Litigation Dockets #2023-SU-0285 and #2023-SU-0286, Both Christopher and Heather Miller and Sam Will Acres v. Huntington Township Zoning Hearing Board. Supervisor King seconded the motion and both Supervisors and Solicitor King left the room at 7:53 PM. They returned at 8:10 PM.

**ADJOURN**

On a motion by Mr. Guise and seconded by Supervisor King, the meeting was adjourned at 8:10 PM.

Respectfully Submitted,



Patricia V. Davis  
Secretary/Treasurer