

HUNTINGTON TOWNSHIP SUPERVISORS

BOX 247, YORK SPRINGS, PA 17372

Phone: 717-528-4027

huntington@pa.net

MINUTES FOR THE REORGANIZATIONAL MEETING

JANUARY 2, 2024

1. The Reorganizational Meeting of The Huntington Township Board of Supervisors was duly advertised to be held at 7:00 PM on this date. Present were Supervisors Paul Guise, Jeffrey King, and David Boyer.

Mr. Guise led us in the Pledge of Allegiance.

Everyone present observed a Moment of Silence.

2. Mr. Guise nominated Mr. Boyer to the position of **temporary Chairman**. Supervisor King seconded the motion. Mr. Boyer called the meeting to order.
3. Supervisor King nominated Mr. Boyer to the position of **Chairman**. Mr. Guise seconded the nomination.
4. Mr. Boyer nominated Mr. Guise to the position of **Vice-Chairman**. Supervisor King seconded the nomination.
5. Supervisor King made a motion to appoint Patricia Davis to the position of **Secretary /Treasurer**. Mr. Boyer seconded the motion, and it carried. The compensation will be determined with the pay scale for all the employees at #7 on the agenda.
6. PUBLIC COMMENT
Roxey Sauble thanked Mr. Guise for his years of service as Chairman.

Marie DiGangi asked if people have to announce if they are related to anyone on other boards such as the Planning Commission. She mentioned Conflicts of Interest. Mr. Boyer asked her if she has a specific question. She said, "No, just generally", then went on to mention Mrs. Davis's two assistants, and Supervisor King's brother. She said Supervisor King must have a written statement and it must be attached to the minutes. Supervisor King said it is recorded in the minutes. She said she will get a copy of it.

7. Appoint the following positions and set fees as needed:
 - a. Mr. Boyer made a motion to appoint Charles King to the position of **Head Roadmaster**. Mr. Guise seconded the motion. Supervisor Jeff King recused himself due to their relationship.
 - b. Mr. Guise made a motion to appoint Greg Gastley to the position of Assistant Roadmaster. Supervisor King seconded the motion and it carried.

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Page 2

January 2, 2024 BOS Organizational Meeting Minutes

- c. David Boyer, Paul Guise and Jeffrey King were appointed **Non-CDL Working Supervisors** on a motion by Mr. Guise and seconded by Supervisor King. The motion carried.
- d. The position of **CDL Working Supervisor** will remain vacant at the present time on a motion by Mr. Boyer and seconded by Mr. Guise. The motion carried.
- e. Salzmann Hughes, Campbell and King, specifically Solicitor Todd King, was appointed **Solicitor** on a motion by Mr. Boyer and seconded by Mr. Guise. The motion carried. His hourly attorney rate is \$159 per hour, his law clerk and paralegal rate is \$95 per hour.
- f. Doug Stambaugh of GHI Engineers was appointed **Sewage Enforcement Officer** on a motion by Mr. Boyer and seconded by Supervisor King. The motion carried. His Schedule of Fees is extensive and will be on file here.
- g. Terry Sheldon, of Beyond All Boundaries was appointed **Alternate Sewage Enforcement Officer** on a motion by Mr. Boyer and seconded by Mr. King. The motion carried. His hourly rate will be the same as Mr. Stambaugh's.
- h. Sharrah Designs, specifically Scott Longstreth, was appointed **Engineer** on a motion by Supervisor King and seconded by Mr. Boyer. The motion carried. His fees vary by service provided and will be on file here.
- i. Gus Fridenvalds was appointed **Zoning Officer and Building Permit Officer** on a motion by Mr. Boyer and seconded by Mr. Guise. The motion carried.
- j. Gus Fridenvalds was appointed **Flood Plain Administrator** on a motion by Mr. Boyer and seconded by Mr. Guise. The motion carried.
- k. Land and Sea Services was appointed **Building Code Official** on a motion by Supervisor King and seconded by Mr. Boyer. The motion carried.
- l. Gus Fridenvalds was appointed Code Enforcement Officer on a motion by Mr. Guise and seconded by Mr. Boyer. The motion carried.
- m. Wilbur Slothour of Land and Sea Services was appointed **Building Inspector** on a motion by Mr. Boyer and seconded by Mr. Guise. The motion carried. His Fee Schedule is extensive and will be on file here.
- n. Mr. Boyer made a motion to retain the same **Zoning Hearing Board** members. The members are Dave Reinecker, Doug Speelman and Tom Hart.
- o. Matthew Teeter was appointed Solicitor to the Zoning Hearing Board on a motion by Mr. Guise and seconded by Mr. Boyer. The motion carried.

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Page 3

January 2, 2024 BOS Organizational Meeting Minutes

- p. No one was appointed **Alternate Member for the Zoning Hearing Board**. Mr. Fridenvalds is searching for an alternate.
- q. No new **Planning Commission** appointments were required. The Planning Commission reorganizes in May. The Planning Commission is made up of Ted Decker, Marlin Ensor, Jeff King, Ron Resh, Tom Streiff, Roxie Sauble, and Kyle Smith. Approved on a motion by Mr. Boyer and seconded by Mr. Guise. The motion carried.
- r. Roger Bupp was appointed **Chairman to the Vacancy Board** on a motion by Mr. Boyer and seconded by Mr. Guise. The motion carried.
- s. The Northern Adams Regional Emergency Management Association (NAREMA) will act as the **FEMA Coordinator** on a motion by Mr. Guise and seconded by Mr. Boyer. The motion carried.
- t. The **Agricultural Security Area Advisory Board** will consist of Paul Guise, Gene Sauble, Jeff King, Dave Boyer, and Ron Resh, on a motion by Mr. Guise and seconded by Supervisor King. The motion carried.
- u. No one was appointed **Representative to York Adams Tax Bureau** on a motion by Mr. Guise and seconded by Mr. Boyer. The motion carried.
- v. No one was appointed **Alternate Representative to the YATB** on a motion by Mr. Guise and seconded by Mr. Boyer. The motion carried.
- w. Mr. Boyer was appointed **Representative to the Adams County Council of Governments** on a motion by Mr. Guise and seconded by Supervisor King. The motion carried.
- x. No one was appointed **Alternate Representative to COG** on a motion by Mr. Guise and seconded by Mr. Boyer. The motion carried.
- y. Mr. Guise made a motion to appoint Mr. Fridenvalds **Representative to the Adams County Tax Collection Committee**. Supervisor King seconded the motion and it carried.
- z. Supervisor King made a motion to appoint Mr. Boyer as the **Alternate Representative to the ACTCC**. Mr. Guise seconded the motion and it carried.
- aa. Mr. Guise made a motion to have no representation at the **Adams County Transportation Planning Committee**. Supervisor King seconded the motion and it carried.

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Page 4

January 2, 2024 BOS Reorganizational Meeting Minutes

- bb. Alternate to ACTPO –NA
 - cc. Patricia Davis was appointed **Open Records Officer** on a motion by Supervisor King and seconded by Mr. Boyer. The motion carried.
 - dd. Gus Fridenvalds was appointed **Alternate Open Records Officer** on a motion by Mr. Guise and seconded by Supervisor King. The motion carried.
 - ee. Mr. Boyer was appointed **Voting Delegate to the PSATS Convention** on a motion by Supervisor King and seconded by Mr. Guise. The motion carried.
8. The **pay scale for appointed positions, road workers, and laborers** will have an increase of 4% “across the board”, with the exception of Roadmaster Charles King, on a motion by Mr. Boyer and seconded by Mr. Guise. The motion carried. Mr. Boyer then made a motion to increase Roadmaster Charles King by 4%. Mr. Guise seconded the motion. Supervisor King abstained. The Supervisors are permitted to increase wages for employees, but not for themselves as employees or “workers”. The recommendation letter to the Auditors for their Re-Organizational Meeting will include the 4% wage increase request for those positions.
 9. Mr. Boyer made a motion to recommend to the Auditors to pay the same **mileage rate** as the Federal rate, which is now \$0.67. Mr. Guise seconded the motion, and it carried.
 10. The Supervisors will recommend to the Auditors a **Bond Rate** of \$1,400,000.00, which includes the ARPA fund, on a motion by Mr. Boyer and seconded by Mr. Guise. The motion carried.
 11. **Supervisors** will continue to hold their **regular business meetings** on the second Thursday of every month at 7:00 PM at the Municipal Building at 750 Trolley Road, York Springs, Pa. on a motion by Mr. Boyer and seconded by Mr. Guise. The motion carried. The actual meeting dates will be posted on the Website and the Municipal Building front door bulletin board, and advertised in the Gettysburg Times.
 12. The **Planning Commission** will hold their **regular business meetings** the fourth Monday of every month, with the exception of May, due to the Memorial Day holiday. The May meeting will be held Monday, May20, 2024. The motion was made by Mr. Boyer and seconded by Supervisor King. The motion carried. Those meeting dates will also be posted on the website, the front door, and in the Gettysburg Times. Their meetings begin at 7:00 PM at the Municipal Building at 750 Trolley Road, York Springs, PA

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Page 5

January 2, 2024 BOS Re-organizational Meeting Minutes

13. Mr. Guise made a motion to keep the following **Paid holidays**: eight hours of pay for Memorial Day, Independence Day, Labor Day, Veterans Day, Thanksgiving, and Christmas for the part time employees who work an average of 24 or more hours a week. The Head Roadmaster and Assistant Roadmaster also have the New Year's Day holiday with eight hours of pay, and November Election Day. Supervisor King seconded the motion and it carried.
14. Adams County National Bank and Members First Federal Credit Union will be the **depositories** on a motion by supervisor King and seconded by Mr. Boyer. The motion carried.
15. York Adams Tax Bureau will collect the **Earned Income Tax** on a motion by Mr. Boyer and seconded by Supervisor King. The motion carried.
16. Karen Heflin, the Recorder of Deeds at the Adams County Courthouse, will **collect the Real Estate Transfer Tax** on a motion by Mr. Boyer and seconded by Mr. Guise. The motion carried.
17. **Equipment rental fees** include the operator and will be increased as follows: Dump Trucks, Grader, Pay loader, and the Tractor at \$100.00 per hour, this will also include the Backhoe which is being added to the list. The Broom will be \$80.00 per hour, on a motion by Supervisor King and seconded by Mr. Boyer. The motion carried.
18. The Treasurer was given the **right to pay bills within discount periods** on a motion by Mr. Guise and seconded by Mr. King. The motion carried.

PUBLIC COMMENT SPECIFIC TO REORGANIZATION

Marie DiGangi questioned equipment rental. Equipment is only rented to other municipalities and the Sunnyside Cemetery. An operator goes with the equipment.

ADJOURN

On a motion by Mr. Boyer and seconded by Supervisor King, the Reorganizational Meeting was adjourned at 7:35 PM. The motion carried.

Respectfully Submitted,
Patricia V. Davis
Secretary/Treasurer