**HUNTINGTON TOWNSHIP PLANNING COMMISSION**

**Regular Meeting**

**December 23, 2024**

**Call to Order:**

The meeting was called to order by Ted Decker, chairman, at 7:00 p.m.

**Attendance:**

Commission members present were Ted Decker, Roxey Sauble, Marlin Ensor, Jeff King, Tom Streiff, and Kyle Smith, and Ron Resh. Gus Fridenvalds, Zoning Officer, was present as well as Scott Longstreth, township engineer.

**Approval of Minutes:**

The minutes of the meeting on November 25, 2024, were reviewed by the members. A motion was made to approve the minutes by Marlin Ensor and seconded by Tom Streiff. The motion carried unanimously.

**Correspondence:**

None

**Zoning Officer’s Report:**

Gus Fridenvalds, zoning officer, reported the following:

1. Occupancy Permit to house on Old Harrisburg Rd
2. Building permit – Austin Claybaugh - Addition to dwelling (37’x48’ addition; 7’x44’ porch)
3. Building Permit – Darren Alleman – repair existing porch
4. Waiver – Chad Rinehart – replace existing roof
5. Building Permit – Garman Builders – 2-story single family dwelling

**Township Engineer’s Report:**

Scott Longstreth reported on the following items.

1. Greenbriar Road Culvert Replacement Project – Contractor has begun work. Completion date estimated April or May, 2025
2. Myerstown Road Culvert Replacement – PADEP chapter 105 permit application has been submitted a month ago. Working on specifications. Anticipated bid date March, 2025
3. Rolling Road Culvert Replacement – PADEP permit comments received. Resubmitting this week. Permit should be issued any day.
4. Update to SALDO – on-going – working with Andrew Merkel, Adams County Planning Commission
5. A stormwater installation inspection was performed last week.
6. Plans being reviewed:

-JVI Group – Board action required by February 6, 2025

-Sketch plan for Diller property on Old Harrisburg Rd. Tom Streiff requested that a copy of the pdf file be sent to either Gus or Roxey to send to the Planning Commission members

-Stormwater Management Plan for a single-family residence for Austin Clabaugh

**Old Business:**

*JVI Extension –*

 It was discussed again that the Planning Commission made the following motion in October. The motion

 was as follows. “A motion to recommend to the Board of Supervisors to approve an extension for 6

 months was made by Jeff King and seconded by Ron Resh. The motion carried unanimously.” This should

 be presented to the Board of Supervisors at their January meeting. Gus will put it on their agenda.

There was a question if they are within the plan that was approved. Scott said yes. He was asked to keep a close eye of the project. Gus said that he will have JVI’s engineer attend the Planning Commission in January.

 *LCDM Progress –*

 Len Lobaugh and Jeff Fortuna from LCDM attended the meeting. They reported that at this point they are

 doing site cleanup around the existing building and along the road. They have received their NPDES permit.

 Short terms plans are to build an office building attached to the existing building. Long term plans are to

 build another building for the TAM side of the company to move into.

 *Saldo Revisions –*

 Moved to the end of the meeting.

 Andy Merkel has completed the definitions draft and will be meeting with Scott to discuss.

 Andy also wanted our thoughts on “data source when plans come in”. GIS was discussed and the members

 did not believe that GIS should replace a land survey. It was suggested to add language stating that GIS can

 not be used for submission.

**New Business:**

*508 Mud Run Road –*

Brian Kunkle attended the meeting. He is looking at purchasing the property and was questioning if the old school house could be torn down or if it was required to be restored. As far as the members are concerned, the school house is not listed on any historical registry. Andy Merkel will check into this and contact Gus so that he can inform Brian.

*Discuss Echo Housing –*

Gus said that this will be discussed next year.

He also suggested that the following topics be discussed in 2025:

 Air B&B’s – not in zoning ordinance

 Wedding Barns – not in zoning ordinance

 Echo Housing – in zoning ordinance

 Demolition Permit

 Home Lifts

Andy Merkel will share other municipalities ordinances with the members.

*Approve Planning Commission meeting dates for 2025 –*

A motion to set the following meetings dates was made by Ron Resh and seconded by Kyle Smith

 Monday, January 27 Monday, July 28

 Monday, February 24 Monday, August 25

 Monday, March 24 Monday, September 22

 Monday, April 28 Monday, October 27

 Monday, May 19 (third Monday) Monday, November 24

 Monday, June 23 Monday December 22

**Public Comments**

 Marie DiGangi asked Tom and Ted, since they have engineering degrees, if there should always be a report

 with an inspection. Both said not necessarily. It depends on the inspection. She asked this because there

 was not a report with one of Scott’s inspections of Greenbriar Road.

 Tom asked Gus is add Broadband Update to the January agenda.

**Next Meeting:**

The next Planning Commission meeting will be held Monday, January 27, at 7:00 p.m., at the Township building.

**Adjournment:**

A motion was made by Jeff King and seconded by Ron Resh to adjourn the meeting at 8:31 p.m. The motion carried unanimously.

Respectfully Submitted,

Roxey Sauble