

HUNTINGTON TOWNSHIP SUPERVISORS

BOX 247, YORK SPRINGS, PA 17372

717-528-4027

huntington@pa.net

Huntington Township Municipal Building

March 14, 2024

CALL THE MEETING TO ORDER

The regularly scheduled meeting of the Huntington Township Board of Supervisors was called to order at 7:00 PM by Vice Chairman Paul Guise with Supervisor Jeffrey King present. Chairman David Boyer was absent.

PLEDGE OF ALLEGIANCE

Mr. Guise led us in the Pledge of Allegiance.

MOMENT OF SILENCE

Everyone present observed a Moment of Silence.

PUBLIC COMMENT FOR AGENDA ITEMS

There were no public comments for agenda items.

SECRETARY/TREASURER'S REPORT

1. Approve February 8, 2024 BOS Meeting Minutes – draft minutes of the February 8, 2024 BOS Regular Business Meeting were distributed to the Supervisors for their review. Mr. Guise made a motion to approve the minutes as distributed. Supervisor King seconded the motion and it carried.
2. Approve Request to Revert to Meeting Dates for Bill List and Financial Report Effective Dates. – Mrs. Davis asked the Supervisors if she could revert to the meeting date as the report dates for the Bill List and the Financial Report citing the difference in statement dates, and the time lapse until the meeting, caused a list of bills that would not be addressed for another month. She thinks the old method is preferable as every bill would be shown, right up to the meeting date. Mr. Guise and Supervisor King agreed.
3. Approve Revised Bill Lists for January 11, 2024 and February 8, 2024 – the bill lists will remain as originally approved, with the schedule returning to the previous schedule as stated above.
4. Approve the Bill List for March 14, 2024 – The Bill List for March 14, 2024 was previously distributed to the Supervisors for their review. The General Fund bills amounted to \$59,273.66. State Fund bills were \$1,800.00, and the ARP bills were \$4,080.00. Total expenses were \$66,153.66. Mr. Guise made a motion to approve the Bill List for March 14, 2024. Supervisor King seconded the motion and it carried.
5. Acknowledge the Financial Report for March 14, 2024 – Mrs. Davis read the Financial Report for March 14, 2024. The balance in the General Fund is \$777,722.09. The balance in the American Rescue Plan Fund is \$222,885.75. The balance in the Liquid Fuels Fund is \$174,199.98. We received our Liquid Fuels Tax Fund payment in the amount of \$170,708.64. 20% of that amount, or \$34,141.73, will be directed to the equipment fund. Total of all the accounts is \$1,174,807.82. The Supervisors acknowledged the Financial Report for March 14, 2024.
6. Acknowledge Revised Financial Reports for Dec 31, 2023; Jan 11, 2024; and February 8, 2024 – the Financial Reports will remain as acknowledged, with the schedule returning to the previous schedule as stated above.
7. Miscellaneous Items –
 - a. Acknowledge Receipt of Liquid Fuels Distribution – the receipt of the Liquid Fuels Gas Tax Distribution was acknowledged during the Financial Report.
 - b. AC Emergency Services will hold an EMC Training March 18, 2024 at 6:00 PM.

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ROADMASTER'S REPORT

Roadmaster King said the Road Crew performed winter maintenance last week, put new blades on the mower, and started the culvert replacement on Torway Road. He said he would like to thank Pleasant Acre Farms for pulling our truck out when the Road Crew got it stuck.

SUPERVISORS REPORT

Supervisor King had a complaint from Lester Martin's neighbor about couches and other debris being dumped or accumulating on the Martin property. Mr. Martin is bringing a dumpster in to alleviate the problem.

ZONING OFFICER'S REPORT

Mr. Fridenvalds has issued the following permits since the February 8, 2024 meeting: Michael Proctor – 24 roof mounted solar panels; Virginia Barth – 58 roof mounted solar panels; Lee Chronister – a well; JVI Group – convert retail space to office use; Marc Webb – 14 roof mounted solar panels; Earl Hostetter – shower conversion; Vince Lobaugh – update kitchen and bath; and Greg Riley – 20 roof mounted solar panels.

There are three Subdivisions in the works – Heebner is still with the Planning Commission; Vince Lobaugh is just getting started; and Richard Harley bought a parcel of land from Baird Hershey, but there was a mix-up, and Mr. Hershey wants part of it back, so it needs to be re-subdivided.

The Planning Commission is working to revise our Subdivision and Land Development Plan.

JVI still does not have their Land Development Plan. A Traffic Impact Study will be conducted at their site.

The Planning Commission review the proposed Fire Protection Ordinance and is recommending the Supervisors approve it.

SOLICITOR'S REPORT

Solicitor King had nothing to report.

ENGINEER'S REPORT

Engineer Longstreth presented the following report:

1. Greenbriar Road Culvert Replacement Project – The permit application for the culvert was submitted today to PADEP.
2. Myerstown Road Culvert – nothing new.
3. Torway Road Culvert – The permit application for the culvert was submitted today to PADEP.
4. Update to SALDO – on going. He is working with Andrew at Adams County Planning on the next session.
5. One plan was reviewed this week – Richard Allen Harley Subdivision Plan.

Marie DiGangi asked if this is the same \$100,000.00 grant we have been applying for. She wants to know which township employee is handling it. Mr. Longstreth said it is the same one we've been working on since last year. He is submitting it, and it needed to be updated.

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FIRE COMPANY REPORTS

York Springs Fire Company Chief Alferd Leer was present to discuss Box Card changes. AC Dept of Emergency Services is recommending changes to box cards that YSFC does not agree with. Mr. Leer cited changes to responding apparatus, first and second alarms, and directional changes. Mr. Guise made a motion to keep the York Springs Fire Company box cards the way they are, not to change them. Supervisor King seconded the motion and it carried.

NAREMA REPORT

Mr. Guise said the meeting that was scheduled for March 5, 2024 was cancelled due to lack of information and has been rescheduled to 6:00 PM on April 3, 2024, here at the Huntington Township Municipal Building.

OLD BUSINESS

1. Review and Approve Greenbriar Road Culvert Progression – Engineer Longstreth covered this item in his report.
2. Review and Approve Myerstown Road Culvert Progression – Engineer Longstreth covered this item in his report.
3. Appoint Positions Not Filled at the January 2, 2024 Re-Organizational Meeting – As no-one has been appointed to fill the positions of alternate Member to the Zoning Hearing Board; Alternate Representative to YATB; and Alternate Representative to COG, Mr. Guise made a motion to remove this item from the agenda. Supervisor King seconded the motion and it carried.
4. Appoint Inspection Agency to Replace Land & Sea Services – HTPC recommended Middle Department Inspection Agency as our new Uniform Construction Code Inspection Agency. Supervisor King made a motion to appoint Middle Department Inspection Agency as our Uniform Construction Code Inspection Agency. Mr. Guise seconded the motion and it carried.
5. Present PSATS Calendars to Cindy Sowers and Roxey Sauble – Cindy Sowers and Roxey Sauble submitted five pictures to PSATS in response to their request for local pictures for their 2024 calendar. Two of the five were selected. They were of the Heikes Covered Bridge and the Rock Chapel Church. As a thank you to Mrs. Sowers and Mrs. Sauble, the Supervisors presented them with copies of the calendar. Congratulations, ladies!
6. Review Hollinger ASA Addition Progress and Determine ASA Advisory Board Meeting Date – The 15 day comment period for the Hollinger ASA addition ended February 27, 2024. Letters were sent to ACOPD and HTPC requesting their comments. HT ASA Advisory Board will also meet to discuss the addition, upon receipt of the review letters from both Planning Commissions, Presumably April 11, 2024.
7. Acknowledge Submission and Acceptance of 2024-2025 COSTARS Salt Contract Amount – COSTARS has approved our request to reserve 100 tons of Road Salt for the 2024-2025 season.
8. Review and Approve Proposed Updated Fee Schedule - Mr. Fridenvalds is proposing the following updates to our Fee Schedule:
 - a. Eliminate the free first five pages of copying
 - b. Increase the cost of copies to Twenty-Five cents.
 - c. Solicitor fees be changed to \$159.00 per hour.
 - d. Eliminate the section called "Recreation Fees".
 - e. Increase the State Fee for Building Permits to \$4.50.
 - f. Increase the Uniform Construction Code occupancy permit fee to \$85.00.
 - g. Eliminate cost of zoning book or SALDO book section.

Mr. Guise made a motion to approve the Fee Schedule update as presented by Mr. Fridenvalds. Supervisor King seconded the motion and it carried.

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9. Review and Approve Proposed Retention and Disposition of Records Schedule Resolution – Solicitor King asked to table this item. The Supervisors agreed.
10. Review and Approve Proposed Meeting Recording Policy Resolution – Solicitor King asked to table this item. The Supervisors agreed.
11. Review and Approve Proposed Fire Prevention and Fire Protection Ordinance – Mr. Guise made a motion to approve the proposed Fire Prevention and Fire Protection Ordinance for advertisement. Supervisor King seconded the motion and it carried.
12. Approve Registrants and Voting Delegate to PSATS Conference and PennDoT Symposium – Mr. Guise made a motion to approve Chuck King and Greg Gastley to attend the PSATS Conference and PennDoT Symposium, and to appoint Dave Boyer as Voting Delegate. Supervisor King seconded the motion and it carried.

NEW BUSINESS

1. Review Donation Requests and Contract Amounts for April Approval – The Supervisors were provided with a list of donation requests. They will review it and make their decisions at the April 11, 2024 BOS meeting.
2. Acknowledge PennDoT Traffic Studies – PennDot Will be performing Traffic Studies at Tracy Drive, Fickes School Road, Labor Camp Road, and Township Line Road between March of 2024 and November of 2024.
3. Review Heidlersburg Fire Company Appreciation Banquet Invitation and Determine Attendees - Heidlersburg Fire Company has extended an invitation to the Supervisors to attend their Appreciation Banquet on March 22, 2024. Reservations are required.
4. Inform the Public of AgLand Preservation Program Round 16 Meeting March 25, 2024 – ACOPD is announcing the opening of Round 16 application process to be held March 25, 2024 at the Ag Center on Old Harrisburg Rd.

SUBDIVISIONS AND LAND DEVELOPMENT

Mr. Fridenvalds covered this item in his report.

RIGHT-TO-KNOW REQUESTS

1. February 9, 2024 – Marie DiGangi – Any and all invoices for professional services rendered and submitted by Salzman Hughes for the month of January, 2024.
2. February 9, 2024 – Marie DiGangi – Letter sent to Michelle Deverin of Waste Mgmt from Salzman Hughes.
3. February 15, 2024 – Marie DiGangi – Any and all invoices for professional services rendered and submitted by Scott Longstreth, PE, and Sharrah Design Group for the month of January, 2024
4. February 26, 2024 – Marie DiGangi – Executed contract and any addendums presently in effect with York Springs Fire Company No. 1(The Relief Association of York Springs Fire Company No. 1 of Adams County , PA) and Huntington Township.
5. February 26, 2024 -Marie DiGangi – Executed contract and any addendums presently in effect with Heidlersburg Fire Company (Heidlersburg Area Civic Relief Association) and Huntington Township.
6. March 6, 2024 – Marie DiGangi – Current executed inter-municipal agreement with NAREMA.
7. March 6, 2024 – John A. Clawson – Correspondence, applications, and permits with Bon-Ton Builders from January 1, 2020 to the present.

All Right-to-Know requests were responded to in a timely manner.

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UPCOMING MEETINGS

1. HT Planning Commission Meeting – Monday, March 25, 2024 at 7:00 PM
2. NAREMA Meeting – Wednesday, April 3, 2024, 6:00 PM at Huntington Township
3. HT Supervisors Regular Business Meeting – Thursday, April 11, 2024 at 7:00 PM

PUBLIC COMMENT

Marie DiGangi asked if the Auditors are having their final meeting March 25, 2024. As far as we know they are, but they did not actually schedule it yet.

EXECUTIVE SESSION

Mr. Guise made a motion to go into Executive Session to discuss:

1. Litigation Dockets #2023-SU-0285 – Christopher M. Miller and Heather M. Miller and SamWill Acres v. AC Uniform Construction Code Board of Appeals; and Docket 2023-SU-0286- Christopher M. Miller and Heather M. Miller and SamWill Acres v. Huntington Township Zoning Hearing Board.
2. Potential Litigation with Waste Management.

Supervisor King seconded the motion and it carried. Solicitor King and the Supervisors left the meeting room at 7:58 PM and returned at 8:05 PM

RE-OPEN PUBLIC COMMENT

Greg Gastley asked the Supervisors to re-open Public Comment and they did. Mr. Gastley, Assistant Roadmaster of Huntington Township asked the Supervisors if he is supposed to come to work Friday, March 15, 2024, as he was told by Chuck King, Roadmaster, “that he was done today”. The Supervisors were not aware of this. Mr. Fridenvalds said Roadmaster King cannot fire anyone. The Supervisors agreed.

ADJOURN

Mr. Guise made a motion to adjourn at 8:08 PM. Supervisor King seconded the motion and it carried.

Respectfully Submitted,

Patricia V. Davis
Secretary/Treasurer