

HUNTINGTON TOWNSHIP SUPERVISORS

BOX 247, YORK SPRINGS, PA 17372

717-528-4027

huntington@pa.net

Huntington Township Municipal Building
July 11, 2024

CALL THE MEETING TO ORDER

The regularly scheduled meeting of the Huntington Township Board of Supervisors was called to order at 7:00 PM by Chairman Dave Boyer, with Supervisors Paul Guise and Jeff King present.

PLEDGE OF ALLEGIANCE

Mr. Boyer led us in the Pledge of Allegiance.

MOMENT OF SILENE

Everyone present observed a Moment of Silence.

PUBLIC COMMENT FOR AGENDA ITEMS

There were no Public Comments for agenda items.

SECRETARY/TREASURER'S REPORT

1. Approve the June 13, 2024 Board of Supervisors Meeting Minutes – Draft minutes of the June 13, 2024 BOS meeting were previously distributed to the Supervisors for their review. Mr. Guise made a motion to approve the June 13, 2024 BOS meeting minutes as distributed. Supervisor King seconded the motion and it carried.
2. Approve the Bill List for July 11, 2024 – The proposed Bill List for July 11, 2024 was previously distributed to the Supervisors for their review. General Fund bills amounted to \$31,557.81. There were no ARP bills. There was only one Liquid Fuels Fund bill, and it was for \$141.73. Total expenditures were \$31,699.54. Mr. Boyer made a motion to approve the Bill List for July 11, 2024 as distributed. Supervisor King seconded the motion and it carried.
3. Acknowledge the Financial Report for July 11, 2024 – Mrs. Davis read the Financial Report for July 11, 2024. The balance in the General Fund is \$902,479.73. The American Rescue Plan balance is \$216,543.39. The Liquid Fuels Fund has a balance of \$137,833.95. The total of all the accounts is \$1,256,857.07. The Supervisors acknowledged the Financial Report for July 11, 2024.
4. Miscellaneous Items – There were helicopters from Emergency Services spraying for black flies on July 8.

ROADMASTER'S REPORT

Roadmaster Chuck King said the Road Crew has been busy doing culvert replacements, and cleaning side gutters.

The new truck has been ordered.

SUPERVISOR'S REPORT

Mr. Guise said a former chief of the York Springs Fire Company told him he is glad to see the Fire Ordinance adopted. The former chief said in the past the local municipalities did not have a say, it was all governed by the County.

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Supervisors Report continued

Mr. Boyer said he had a call from the PSP about tractor trailers going up over the berm at the intersection of York Springs-Idaville Road and Route 34. Mr. Boyer told him that is a State Route and gave him the proper contact information.

ZONING OFFICER'S REPORT

Mr. Fridenvalds issued the following permits since the June 13, 2024 BOS meeting: Dave Boyer – replace roof shingles; Jacobs Telecommunications – zoning permit; Barry Richards – rooftop solar panels; LCDM – ZHB hearing variance; Steinour – conditional use hearing; and Peters Orchards – replace deck.

Mr. Fridenvalds said the Planning Commission is still working on revising the Subdivision and Land Development Ordinance.

SOLICITOR'S REPORT

Solicitor King had nothing to report.

ENGINEER'S REPORT

Engineer Scott Longstreth presented the following report:

1. Greenbriar Road Culvert Replacement Project – the permit was issued by PA DEP. The specification report is being finalized for the ACCD's final review in preparation for the bid advertisement.
2. Myerstown Road Culvert – nothing new
3. Update to SALDO – on going. Mr. Longstreth is working with Andrew at Adams County Planning on the next section.
4. Plans Being Reviewed – Lobaugh/Bupp Subdivision – Board action required by 7/31/2024.

FIRE COMPANY REPORTS

York Springs Fire Company and Heidlersburg Fire Company have submitted their call reports.

Bendersville Fire Company presented a financial report.

Marie DiGangi stated the York Springs Fire Company had three deficiencies in their 2021 Foreign Fire Insurance Audit, and the Township is giving them taxpayer's dollars. Mr. Boyer said he will check with the Fire Company.

NAREMA REPORT

The next NAREMA meeting will be September 4, 2024 at 6:00 PM at Butler Township.

Marie DiGangi said according to the Intermunicipal Agreement, NAREMA is supposed to have a meeting in August.

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OLD BUSINESS

1. Review and Approve Greenbriar Road Culvert Progression, Determine Bid Details – Engineer Longstreth covered this item in his report
2. Review and Approve Myerstown Road Culvert Progression – Engineer Longstreth covered this item in his report.
3. Discuss Two Mature CDs and Determine Re=investment Details – Rates and terms of CDs were discussed. Mr. Guise made a motion to invest \$240,000.00 in a six month CD with PLGIT. Mr. Boyer seconded the motion. Mr. Boyer made a motion to have a resolution written to join PLGIT. (Res 340) Mt. Guise seconded the motion and it carried. The balance of the two closed CDs will remain In the General Fund checking account and the ACNB Wealth Management Money Market Account.
4. Ratify Employee Promotion – Mr. Guise made the motion to move part time road worker Chad Asper into the position of Assistant Roadmaster. Supervisor King seconded the motion and it carried. This item should have been on a prior agenda, but was inadvertently missed. The oversight has now been addressed.
5. Review Current Wages - Mr. Guise made a motion to increase the Assistant Roadmaster wage to \$26.00 per hour. Mr. Boyer seconded the motion and it carried.
6. Discuss and Approve Details of the New Truck Purchase – Mr. Boyer said there has been discussion about funding for the new truck. Before we knew we would be awarded the AC/DEP grant to pay for the Greenbriar Road culvert replacement, we budgeted paying for it from the ARP fund. Then we were awarded the grant. PSATS and DCED have both said because the original budget payment for the Greenbriar Road Culvert Replacement was from the American Rescue Plan Fund as a public works item, and the new truck is a public works item, the supervisors may approve the payment of the truck from the ARP fund by way of a motion. Mr. Boyer made the motion to pay for the new truck from the ARP fund. Mr. Guise seconded the motion and it carried.
7. Approve NAREMA Emergency Plan – NAREMA has provided the proper forms for the Emergency Operations Plan and the Promulgation. The Promulgation is renewed every two years. Mr. Boyer made a motion to approve the plan (Res 341) and promulgation (Res342). Mr. Guise seconded the motion and it carried.
8. Waste Management Update - Mr. Boyer said he has been in contact with Waste Management and was informed that the residents were given credits as of March 5, 2024. Mr. Boyer said there is a contact number for Waste Management questions. It is 717-597-6919, their Operations Center.

NEW BUSINESS

1. Discuss Appointment of Alternate SEO Due to Terry Sheldon's Retirement – Alternate SEO, Terry Sheldon, advised us that he will not be renewing his certification when it runs out at the end of August, 2024. He said there are some employees at GHI who are taking classes to earn their certification, and perhaps we could check there. Mr. Boyer said we will look for a replacement.
2. Acknowledge Tax Collector Letter Concerning Bulk Escrow Payments – Tax Collector, Roxey Sauble, received a letter from the Adams County Tax Collector's Association received from Corelogic. Corelogic asked collectors to submit a letter on municipality letterhead stating the request to receive bulk escrow payments by April 15th and August 15th in order to process the payments in a timely manner. Mr. Boyer prepared and sent the letter.

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New Business (cont'd)

3. Approve Resolution Adopting Recording Devices Policy - Mr. Boyer said he asked Solicitor King to prepare a resolution regarding recording devices at public meetings. Solicitor King referred to the Sunshine Act section 707B and 708, and checked with some other municipalities around PA. Solicitor King prepared the resolution as requested. He read the proposed resolution. Mr. Boyer made a motion to approve the proposed resolution. (Res 343) Mr. Guise seconded the motion and it carried.
4. Discuss and Approve Appointment of James Zerfing to the Position of Building Code Official. – Michael Hartman, from Middle Department Inspection Agency, is our Building Code Official. There has been an increased demand for his services in other municipalities, so MDIA asked if we would appoint James Zerfing, also from MDIA as an additional BCO. Mr. Guise made the motion to appoint James Zerfing as a Huntington Township Building Code Official. Supervisor King seconded the motion and it carried.

SUBDIVISIONS AND LAND DEVELOPMENT

1. JVI – Mr. Fridenvalds received an application from JVI for a Building Permit to build a garage, but he needs the Land Development Plan first. Mr. Guise asked what is happening with the ground they're bringing in. Mr. Fridenvalds said it is clean fill.
2. Vincent Lobaugh/Dean Lobaugh/Kay Bupp – Review and Approve Subdivision and Non-Building Waiver – During the review of the Lobaugh/Lobaugh/Bupp Subdivision and Non-Building Waiver, Engineer Longstreth said they cannot be approved until they are properly signed and sealed by the surveyor. Mr. Boyer made a motion to approve the final plan for the Lobaugh/Lobaugh/Bupp Subdivision, contingent upon Engineer Longstreth's comments. Supervisor King seconded the motion and it carried. Supervisor King then made a motion to approve the Non-Building Waiver when they are appropriately signed. Mr. Guise seconded the motion and it carried.

RIGHT-TO-KNOW REQUESTS

1. June 12, 2024 – Marie DiGangi – Salzmans Hughes Correspondence with Waste Management Regarding Missed Trash Pick-Ups
2. June 14, 2024 – Marie DiGangi – Salzmans Hughes May 2024 Invoice
3. June 14, 2024 – Marie DiGangi – Sharras Design Group May 2024 Invoices
4. June 20, 2024 – Michael Rost – Insurance Information

UPCOMING MEETINGS

1. HT Planning Commission Meeting – Monday, July 22, 2024 at 7:00 PM
2. Re-Zoning Hearing – Thursday, August 1, 2024 at 7:00 PM
3. Supervisors Regular Business Meeting – Thursday, August 8, 2024 at 7:00 PM
4. NAREMA – 6:00 PM, Wednesday, September 4, 2024 at Butler Township

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PUBLIC COMMENT

Marie DiGangi said she has been doing a public service for the past year by putting her recordings on YouTube.

Cody Leer asked how much the raise was for The Assistant Roadmaster. It was \$1.23 per hour.

Marie DiGangi asked what was the reason for the increase.

Marie DiGangi asked the names of the current CDL drivers. They are Chuck King, Chad Asper, and Brian Ness.

ADJOURN

On a motion by Mr. Boyer and seconded by Supervisor King, the meeting was adjourned. The motion carried.

Respectfully Submitted,

Patricia V. Davis
Secretary/Treasurer